



**MUNICIPALITY OF SOUTH WEST MIDDLESEX
COMMITTEE MINUTES**

MONDAY, JANUARY 18, 2020 5:00 PM
ZOOM online meeting platform

MINUTES

RECREATION COMMITTEE MINUTES

SOUTHWEST MIDDLESEX RECREATION COMMITTEE MINUTES

The Municipality of Southwest Middlesex Recreation Committee met in Regular Session in the Council Chamber on January 18, 2021 at 5:01 p.m.

MEMBERS PRESENT:

Christa Cowell (Chair), Kim Garrison-Comartin, Kelly Moniz, Mayor Allan Mayhew

REGRETS:

STAFF PRESENT:

Director of Operations – Greg Storms, Facilities & Recreation Supervisor – Alex Yardy,
Recreation Coordinator/Secretary – Denny Giles, CAO-Clerk – Jill Bellchamber-Glazier

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Chairperson Cowell calls the meeting to order at 5:01 p.m.

2. APPROVAL OF AGENDA

#2021-RC-004

Moved by Kelly Moniz

Seconded by Kim Garrison-Comartin

THAT the Recreation Committee Agenda dated January 18, 2021 be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of the Committee declaring a pecuniary interest and the general nature thereof, where the interest of a member of the Committee has not been disclosed by reason of the member’s absence from the meeting, to disclose the interest at the first open meeting attended by the member of Committee and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
-------------	-------------	---------------

Conflict of Interest Reporting Form

None declared

4. DEPUTATIONS AND PETITIONS

Introduction of Alex Yardy, Facilities & Recreation Supervisor to the Recreation Committee.

5. MINUTES OF PREVIOUS MEETINGS

1. Recreation Committee Meeting Minutes – November 6, 2020

#2020-RC-005

Moved by Allan Mayhew

Seconded by Kelly Moniz

THAT the minutes of the meeting of the Recreation Committee dated November 6, 2020 be

adopted as circulated.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VERBAL UPDATES

a) Greg Storms – Director of Operations:

- Work has begun on Recreation Master Plan – 6 companies submitted, successful company was Monteith-Brown Planning Consultants. Excited to work with MBPC given the scope of the work they have done in comparative municipalities.
- Gathering information for MBPC to begin the process with the Recreation Master Plan; including Terms of Reference for the Recreation Committee.
- MBPC are required to present to council four (4) times throughout the process. They are gaining a thorough understanding of the municipality.
- Summer Hiring – Pool staff, maintenance operations (flower baskets, arboreta, general summer turf maintenance).

b) Alex Yardy – Facilities & Recreation Supervisor:

- The Recreation Master Plan will be the driver for the department. Believes heavily in public and community engagement.
- Working on arena updates to increase efficiency with inventory.

8. COMMENTS AND ENQUIRIES

- Committee member Kim Garrison-Comartin inquired on the status of the arena ice during the Provincial lockdown. It was reported that ice will stay in – refrigeration room has altered temperature so as not to run so long since there isn't as significance of use.
- 2021 will see the opening of a position for a Recreation Program Coordinator – 2021 may not see traditional programming due to COVID-19 – the committee inquired as to how this role will look in a year that may not be able to have traditional programming. Staff advised that a Recreation Program Coordinator is still warranted and will be brought on staff, to work on design of program(s), along with regular program of the SWM pool. Moving forward in future years, it will be easy to maintain the programming if they have the opportunity to build the programming during this year. It gives the successful applicant for the position the ability to be involved in the final stages of the Recreation Master Plan.

- The committee inquired on the timeline of completion of Recreation Master Plan. Staff advised June is the anticipated final completion.
- The committee inquired on the status of the Glencoe Arena improvements grant. Staff advised the municipality is currently in the same position, the municipality has not been told “no” on the grant, so the municipality allotted the municipal share in the 2021 budget.
- The committee inquired as to who is responsible for Recreation Programming when the full time seasonal position is done, after 5 months. Staff responded that the Recreation Program Coordinator will do the base work to set the stage to allow programming to run throughout the year. When the Recreation Program Coordinator is not on staff, it will be up to the Facilities & Recreation Department to operate the programming.

9. NOTICE OF FUTURE MEETINGS (subject to change)

- Monday, May 10th, 2021 – 5:00 p.m.
- Monday, September 20th, 2021 – 5:00 p.m.
- Monday, December 6th, 2021 – 5:00 p.m.

10. ADJOURNMENT

Chairperson Cowell adjourned the meeting at 5:26 p.m.

Chairperson

Secretary